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Government of the People's Republic of Bangladesh
Ministry of Health and Family Welfare
Health Services Division
Planning Wing, Health-1 Branch
Bangladesh Secretariat, Dhaka



D.B. Wing 1 (997) 600
29/2/22

No:45.00.0000.191.06.028.2018.53

Date: 06.02.2022

Office Order

Local Consultative Group (LCG) Working Group (Health) has been restructured to facilitate and coordinate the overall development programs of the Health, Nutrition and Population (HNP) Sector in Bangladesh as the following composition and terms of reference:

1(a) Composition:

- | | |
|--|------------------|
| 1. Senior Secretary/Secretary, Health Services Division | Chairperson |
| 2. Secretary, Medical Education & Family Welfare Division | Co-chairperson |
| 3. WHO Representative to Bangladesh | Co-chairperson |
| 4. Additional Secretary (Planning, Development, World Health, Public Health, and FMA), HSD | Member |
| 5. Additional Secretary (Development), ME&FWD | Member |
| 6. DGHS, DGFP, DGHEU and DGME, MoHFW | Member |
| 7. Joint Secretary (Planning), ME&FWD, MoHFW | Member |
| 8. Representative, Economic Relations Division, Implementation Monitoring and Evaluation Division, Finance Division, Health Wing of the SEI Division of Planning Commission, Local Government Division, Ministry of Food and Ministry of Women and Children Affairs. | Member |
| 9. Representative, World Bank, USAID, FCDO, Gavi, BCCM, GFF, GFATM, JICA, EKN, SIDA, GAC, UNICEF and UNFPA | Member |
| 10. Additional Secretary (Planning Branch)/Joint Secretary (Planning), HSD | Member-Secretary |

1(b) TOR:

- Facilitate and coordinate the overall development program of the HNP sector in Bangladesh through effective policy formulation;
- Provide a platform for continuous GoB-DPs dialogue in order to promote harmonization and alignment of the HNP sector activities;
- Coordination and monitoring of DPs-supported off-budget activities/projects;
- Review and recommend annual work plan of DPs off-budget activities and review progress thereof;
- Review and recommend pipe-line projects/programs of DPs;
- Discuss and recommend ways to increase resources in the HNP sector;
- Take stock of the major decisions of the Task Groups and provide guidance/recommendations as required;
- Provide input during preparation/revision of the Sector Program/Plan/Strategies;
- Contribute in preparing/finalizing the mutual monitoring reports (Annual Program Review etc.);

ইআরডি সচিবের দপ্তর	
উইং-১ (সহকারী ও আমেরিকা)	<input type="checkbox"/> পরীক্ষাতে উপস্থাপন করুন
উইং-২ (বিপদগ্রস্ত)	<input type="checkbox"/> প্রয়োজনীয় ব্যবস্থা নিন
উইং-৩ (প্রশাসন ও মধ্যস্থতা)	<input type="checkbox"/> তরফি ভিত্তিতে ব্যবস্থা নিন
উইং-৪ (এডমিন)	<input type="checkbox"/> বর্তমান অবস্থা অবহিত করুন
উইং-৫ (সামগ্রিক ও নথি)	<input type="checkbox"/> আনোদনা করুন
উইং-৬ (ইউজোপ)	
উইং-৭ (এশিয়া ও ইউরোপ)	
উইং-৮ (ফান্ডা)	
উইং-৯ (মডেলিং/ইউজোপ/ইউজোপ)	
পিএস	পিও
ইসি	সিসি
হিসাব	সমন্বিত

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- x. Facilitate inter-ministerial decision making (integrate key cross-cutting issues) during implementation of sector program;
 - xi. Monitor commitment and disbursement of project Aid DPA or RPA in the HNP sector;
 - xii. Follow-up implementation of ESP and identify priorities of the HNP sector to support achieving health related SDGs and the UHC;
 - xiii. Monitor progress of the results framework indicators of the sector program; and
 - xiv. Any other related issues.
2. Member-Secretary of the LCG working Group (Health) would provide regular feedback to the LCG Plenary;
 3. The LCG Working Group (Health) may co-opt any member, if necessary;
 4. The LCG Working Group (Health) will meet at least quarterly and also, as and when necessary.
 5. This order is issued with the approval of the appropriate authority and will come into effect immediately.

28/02/2022
(Md. Zillur Rahman)

Deputy Secretary

Phone: +88-02-9514092

E-mail: zillur1976@gmail.com

Distribution (not according to seniority):

1. Senior Secretary, Finance Division, Bangladesh Secretariat, Dhaka (With request to nominate a representative)
2. Senior Secretary, Local Government Division, Bangladesh Secretariat, Dhaka (With request to nominate a representative)
3. Senior Secretary, Health Services Division, MoHFW, Bangladesh Secretariat, Dhaka
4. Secretary, Medical Education and Family Welfare Division, MOHFW, Bangladesh Secretariat, Dhaka
5. Secretary, Economic Relations Division, Sher-e-Bangla Nagar, Dhaka (With request to nominate a representative)
6. Secretary, Implementation Monitoring and Evaluation Division, Sher-e-Bangla Nagar, Dhaka (With request to nominate a representative)
7. Secretary, Ministry of Food, Bangladesh Secretariat, Dhaka (With request to nominate a representative)
8. Secretary, Ministry of Women and Children Affairs. Bangladesh Secretariat, Dhaka (With request to nominate a representative)
9. Member, SEI Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka (With request to nominate a representative)
10. Additional Secretary (WH), HSD, MoHFW, Bangladesh Secretariat, Dhaka
11. Additional Secretary (FMA), HSD, MoHFW, Bangladesh Secretariat, Dhaka
12. Additional Secretary (Development), HSD, MoHFW, Bangladesh Secretariat, Dhaka
13. Additional Secretary (Planning wing), HSD, MoHFW, Bangladesh Secretariat, Dhaka
14. Additional Secretary (PH), HSD, MoHFW, Bangladesh Secretariat, Dhaka
15. Additional Secretary (Development), ME&FWD, MoHFW, Bangladesh Secretariat, Dhaka
16. Additional Secretary (Planning Branch), HSD, Bangladesh Secretariat, Dhaka
17. Director General, DGHS, Mohakhali, Dhaka
18. Director General, HEU, Ansari Bhaban, 14/2, Topkhana Road, Dhaka
19. Director General, DGFP, 6, Karwan Bazar, Dhaka
20. Director General, DGME, Mohakhali, Dhaka
21. Joint Secretary (Planning), ME&FWD, MoHFW, Bangladesh Secretariat, Dhaka

Development Partners/UN Agencies:

22. WHO Representative to Bangladesh, 10 Gulshan Avenue, Gulshan-1, Dhaka. (With a request to coordinate among the DPs for sending nomination of relevant DPs to the Health Services Division, MoHFW)
23. High Commissioner, High Commission of Canada, United Nation Road, Baridhara, Dhaka
24. Ambassador, Embassy of the Kingdom of the Netherland, House no-49, Road no-90, Gulshan-2, Dhaka
25. Ambassador, the Nordic Embassy/Embassy of Sweden plot no-12, North Avenue, Gulshan-2, Dhaka
26. Country Director, World Bank Office, Dhaka, E-32, Agargaon, Sher-e-Bangla Nagar, Dhaka-1207
27. Country Representative Department for international Development (FCDO) British High commission, Road No-3, United Nations RD, Dhaka
28. Chief Representative, JICA Bangladesh Office, 3rd Floor, Bay's Galleria, 57 Gulshan Avenue (CWS-A19), Gulshan-1, Dhaka-1212
29. Representative, United Nations Children's Fund (UNICEF) Bangladesh BSL Office Complex, Dhaka Sheraton Hotel Annex, Dhaka-1000
30. Representative, United Nations Population Fund (UNFPA) Bangladesh, IDB Bhaban (15th floor), Sher-e-Bangla Nagar, Dhaka-1207
31. Mission Director, USAID, Embassy of the United States of America, Madani Avenue, Baridhara, Dhaka
32. Country Focal Point for Bangladesh, GFF, The World Bank Office, Room No-087, 1776, G-street, NW, Washington DC, 20006
33. Senior Country Manager, Country Programs, Gavi Secretariat, 2, Chemin de Mines, 1202 Geneva, Switzerland
34. BCCM Coordinator/The Global Fund of Fight AIDS, Tuberculosis and Malaria (GFATM), Ansari Bhaban, Topkhana Road, Dhaka

Copy forwarded for kind information:

1. P.S. to Honb'le Minister, MoHFW, Bangladesh Secretariat, Dhaka
2. P.S to Senior Secretary, HSD, MoHFW, Bangladesh Secretariat, Dhaka
3. P.S to Secretary, ME&FWD, MoHFW, Bangladesh Secretariat, Dhaka

27/06/2022
(Md. Zillur Rahman)
Deputy Secretary